**New Application: Occupational Medicine (Family Medicine and Internal Medicine)**

**Review Committee-International**

401 North Michigan Avenue • Chicago, Illinois 60611 • United States • +1.312.755.7042 • www.acgme-i.org

**Submission for Initial Accreditation:** This Advanced Specialty Application is for programs applying for **Initial Accreditation only** and is used in conjunction with the Accreditation Data System (ADS).

All sections of the form applicable to the program must be completed in order to be accepted for review. The information provided should describe the existing program. For items that do not apply, indicate “N/A” in the space provided. Where patient numbers are requested, provide an estimate of last year’s numbers. If any requested information is not available, an explanation must be given and it should be so indicated in the appropriate place on the form. Once the forms are complete, number the pages sequentially in the bottom center.

The program director is responsible for the accuracy of the information supplied in this form, and must sign it. It must also be signed by the designated institutional official (DIO) of the Sponsoring Institution, who will submit the application electronically.

Review the International Foundational Program Requirements for Graduate Medical Education and Advanced Specialty Program Requirements for Graduate Medical Education in Occupational Medicine. The International Foundational, Advanced Specialty, and Institutional Requirements can be downloaded from the ACGME International website: [www.acgme-i.org](http://www.acgme-i.org).

Email questions regarding the form’s content to acgme-i@acgme-i.org.

Email questions regarding ADS to ADS@acgme.org (type your program number in the subject line).

**New Application: Occupational Medicine (Family Medicine and Internal Medicine)**

**Review Committee-International**

401 North Michigan Ave. • Chicago, IL 60611 • United States • +1.312.755.7042 • www.acgme-i.org

|  |
| --- |
| Program Name:Click here to enter text. |

**Table of Contents**

When you have the completed forms, **number each page sequentially in the bottom center**. Report this pagination in the Table of Contents and submit this cover page with the completed PIF.

| **Advanced Specialty Application** | **Page(s)** |
| --- | --- |
| 1. Introduction
 | # |
| A. Duration of Education | # |
| 1. Institution
 | # |
| 1. Sponsoring Institution
 | # |
| 1. Participating Sites
 | NA |
| 1. Program Personnel and Resources
 | # |
| 1. Program Director
 | NA |
| 1. Faculty
 | NA |
| 1. Other Program Personnel
 | NA |
| 1. Resources
 | # |
| 1. Fellow Appointments
 | # |
| 1. Eligibility Criteria
 | # |
| 1. Number of Fellows
 | NA |
| 1. Specialty-Specific Educational Program
 | # |
| 1. Regularly Scheduled Didactic Sessions
 | NA |
| 1. Clinical Experience
 | # |
| 1. Fellows’ Scholarly Activities
 | NA |
| 1. Duty Hour and Work Limitations
 | NA |
| VI. ACGME-I Competencies | # |
| 1. Patient Care
 | # |
| 1. Medical Knowledge
 | # |
| 1. Practice-based Learning and Improvement
 | # |
| 1. Interpersonal and Communication Skills
 | # |
| 1. Professionalism
 | # |
| 1. Systems-based Practice
 | # |
| Appendix A. Formal Didactic Sessions by Academic Year | # |

**New Application: Occupational Medicine (Family Medicine and Internal Medicine)**

**Review Committee-International**

401 North Michigan Ave. • Chicago, IL 60611 • United States • +1.312.755.7042 • www.acgme-i.org

**Introduction**

**Duration and Scope of Education**

|  |  |
| --- | --- |
| * + - 1. What will be the length, in months, of the educational program?
 | Choose an item. |

**Institutions**

**Sponsoring Institutions**

1. The fellowship will be an integral part of the following ACGME-I-accredited residency program:

Family medicine [ ]

Internal medicine [ ]

Explain if neither of the above residency programs is checked. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Resources**

1. Describe the Master’s degree that will be required, including the name of the degree, the university that will grant the degree, required courses, and how fellows’ schedules will be planned to enable them to complete the degree requirements. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will the program ensure that tuition and other financial support are provided to allow fellows to complete the Master’s degree described in Question 1? (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Fellow Appointment**

**Eligibility Criteria**

1. Describe how the program will ensure that, prior to appointment, fellows have completed an ACGME-I-accredited family medicine or internal medicine program or a family medicine or internal medicine program acceptable to the Sponsoring Institution’s Graduate Medical Education Committee. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Specialty-Specific Educational Program**

**Regularly Scheduled Didactic Sessions**

1. Complete Appendix A., Formal Didactic Sessions by Academic Year, and attach to submission.
2. How will the program ensure that all fellows complete a Master’s degree prior to completion of the program? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. Will all fellows complete the following graduate-level courses?
2. Behavioral aspects of health [ ] YES [ ] NO
3. Biostatistics [ ] YES [ ] NO
4. Environmental health [ ] YES [ ] NO
5. Epidemiology [ ] YES [ ] NO
6. Health services management and administration [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Clinical Experience**

* + - 1. Describe how the program will ensure that fellows have a minimum of eight months of direct patient care experience in an occupational setting, distributed throughout the duration of the program. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. Will all fellows have clinical experiences in the following?
1. Clinical occupational and environmental medicine [ ] YES [ ] NO
2. Disaster preparedness and emergency management [ ] YES [ ] NO
3. Environmental health [ ] YES [ ] NO
4. Hazard recognition, evaluation, and control [ ] YES [ ] NO
5. Occupational and environmental medicine-related laws and regulations

 [ ] YES [ ] NO

1. Occupational and environmental medicine-related management and administration

 [ ] YES [ ] NO

1. Toxicology [ ] YES [ ] NO
2. Work fitness and disability integration [ ] YES [ ] NO
3. Worker health and productivity [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

1. Will all fellows participate in emergency preparedness programs in at least one workplace setting?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**ACGME-I Competencies**

**Patient Care**

1. How will graduating fellows demonstrate the ability to provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and the promotion of health?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in the following?
2. Assessing and responding to individual and population risks for common occupational and environmental disorders
3. Conducting research for innovative solutions to occupational and environmental health problems
4. Diagnosing and investigating occupational and environmental health problems and hazards in the community
5. Informing and educating populations about occupational and environmental health risks

Provide an example of how proficiency will be assessed in three of the four areas listed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in planning and evaluating the medical portion of emergency preparedness programs and training exercises? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in providing clinical preventive medicine services within the context of the workplace, including the ability to do the following?
	* + - 1. Apply primary, secondary and tertiary preventive approaches to individual and population-based disease prevention and employee health promotion
				2. Evaluate the effectiveness of clinical preventive services in the workplace at both the individual and population level

Provide an example of how proficiency will be assessed in these areas. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in applying the principles of ergonomics and toxicology in a real or simulated workplace to reduce or prevent injury to workers? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in conducting a thorough musculoskeletal examination? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate proficiency in the following?
2. Assembling and working with a team to evaluate and identify workplace causes of injury and illness
3. Conducting a real or simulated workplace walk-through to identify and mitigate hazards, and relaying this information to worksite administration
4. Developing plans in response to sentinel occupational and environmental health events

Provide an example of how proficiency will be assessed in two of the three areas listed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows manage the health status of individuals employed in diverse work settings, including the following?
2. Preventing, mitigating, and managing medical problems of workers
3. Using appropriate techniques to assess safe and unsafe work practices

Provide an example of how proficiency will be assessed in these areas. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Medical Knowledge**

1. How will graduating fellows demonstrate knowledge of established and evolving biomedical, clinical, epidemiological, and social-behavioral sciences, as well as the application of this knowledge to patient care?

Describe how this will be evaluated. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate knowledge of the scientific method of problem solving and evidence-based decision making?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate knowledge of the following?
2. Occupational hygiene, safety and ergonomics
3. Occupational epidemiology
4. Risk hazard control and communication
5. Toxicology

Provide an example of how knowledge will be assessed in each of the areas listed. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

**Practice-based Learning and Improvement**

* + - 1. How will graduating fellows demonstrate the ability to investigate and evaluate their care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and life-long learning? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. How will graduating fellows demonstrate the ability to use information technology for reference retrieval, statistical analysis, graphic display, data base management, and communication? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. How will graduating fellows demonstrate the ability to design an epidemiological study using epidemiologic principles and biostatistical methods, including the ability to do the following?
1. Characterize the heath of a community
2. Conduct a virtual or actual outbreak or cluster investigation
3. Evaluate a surveillance system and interpret, monitor, and act on surveillance data for identification and prevention of disease and injury in workplaces and populations
4. Select and conduct appropriate statistical analysis
5. Translate epidemiologic findings into a recommendation for a specific intervention

Describe how this will be evaluated. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

**Interpersonal and Communication Skills**

1. How will graduating fellows demonstrate interpersonal and communication skills that result in the effective exchange of information and collaboration with patients, their families, and other health professionals?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate the ability to advise employers concerning summary results or trends in disability, disease, injuries, or risk that may have public health significance?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. Describe how graduating fellows will demonstrate the ability to report outcome findings of clinical significance from workplace investigations or surveillance systems to affected workers?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Professionalism**

1. How will graduating fellows demonstrate a commitment to fulfilling their professional responsibilities and to adhering to ethical principles?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate the ability to do the following?
2. Practice occupational medicine from an ethical base that promotes the health and welfare of the individual worker in the context of the workplace environment and public health and public safety
3. Apply an ethical approach to workers’ rights and privacy in the context of overriding public health and safety

Provide an example of how each of these will be assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Systems-based Practice**

1. How will graduating fellows demonstrate an awareness of and responsiveness to the larger context and system of health care, as well as the ability to call effectively on other resources in the system to provide optimal health care?

Describe how this will be evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate the ability to do the following?
	1. Engage with community partnerships to identify and solve health problems for workers
	2. Conduct program and needs assessments, and prioritize activities using objective, measureable criteria, including epidemiologic impact and cost-effectiveness
	3. Identify and review laws and regulations relevant to occupational medicine and worker health and safety
	4. Identify organizational decision-making structures, stakeholder, styles, and processes

Provide an example of how each of these will be assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How will graduating fellows demonstrate skill in management and administration within an occupational medicine setting, including the ability to do the following?
2. Assess data and formulate policy for a given health issue
3. Assess the human and financial resources for the operation of a program or project
4. Participate in the evaluation of applicants and the performance of staff members
5. Apply and use management information systems
6. Plan, manage, and evaluate health services to improve the health of workers using quality improvement and assurance systems

Describe how each of these will be assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

Appendix A. Formal Didactic Sessions by Academic Year

For each year of the fellowship, please attach (Label: Appendix A) a list of all scheduled didactic courses (including discussion groups, seminars and conferences, grand rounds, basic science, skills labs, and journal club) at all participating sites attended by fellows using the format below. If attended by fellows from multiple years, list in each year but provide a full description only the first time.

Number sessions **consecutively** from the first year through the final year so that the scheduled didactic sessions can be easily referenced throughout the application. **Be brief and use the outline that follows**.

Year in the program:

Number: Title:

a) Type of Format (e.g., seminar, conference, discussion group, etc.)

b) Required or elective

c) Brief description (three or four sentences)

d) Frequency, length of session, and total number of sessions

**Example:**

|  |
| --- |
| Y-101. Introduction to Occupational Medicinea) Seminarb) Required Y-1c) Survey of contemporary methods and styles of occupational medicine, including approaches to clinical work with minority populationsd) Weekly, for 8 sessions02. Departmental Grand Roundsa) Discussion groupsb) Required, Y-1, Y-2, Y-3; Elective Y-4c) Clinical case presentations, sponsored by each departmental division, followed by discussion and review of contemporary state of knowledge; format includes fellow presentations and discussions with additional faculty discussant.d) Twice monthly, 24 sessions |

If attendance is monitored, explain how this is accomplished and how feedback is given regarding non-attendance. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |