



## **ACGME-I Case Logs** **QUICK GUIDE** **for Pediatric Surgery Faculty and Staff Members**

### A *Quick Guide* to interpreting reports

When reviewing fellow Case Log reports or counselling fellows on Case Log entry, note the following:

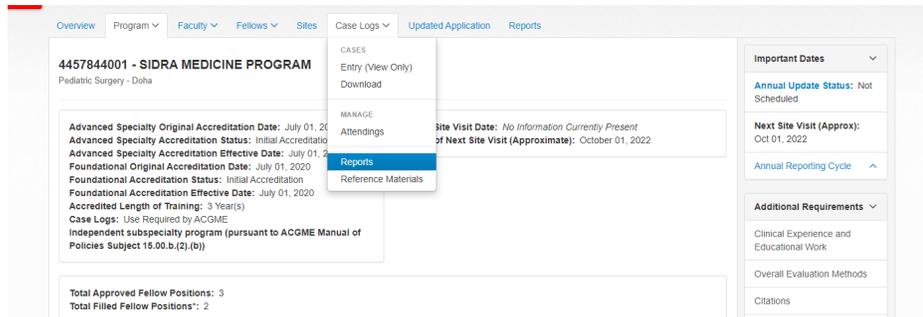
1. The 800 major cases requirement includes all cases logged as Surgeon.
2. To count toward minimum numbers in each of the operative case categories, the procedure must come from the complex case list. See directions below for which procedures count as complex cases from the Tracked Codes Report in ACGME-I's Accreditation Data System (ADS). This information is also included in the *Pediatric Surgery Mapping* document found on the Surgery web page at [www.acgme-i.org](http://www.acgme-i.org).
3. 50 Teaching Assistant (TA) cases are required from those cases that are not considered complex but are included as part of the 800 major case requirement. These are the common cases of pediatric surgery and can be found defined in the Tracked Codes Report in ADS or in the *Pediatric Surgery Mapping* document.
4. For thoracic procedures, endoscopies are counted separately. Both an endoscopy procedure and an operative procedure conducted on the same patient under the same anesthetic can be counted.
5. In the Resident Role entry field, the following role definition is used:
  - Teaching Assistant: A fellow who instructs another fellow or resident who is taking credit for the case as Surgeon. The Teaching Assistant performs less than 50 percent of the surgical procedure.
6. In the Case Type entry field, minimally invasive cases will be tracked with a separate checkbox in cases where there is no designation for open versus laparoscopic. Also, necrotizing enterocolitis (NEC) and tumor cases are separately delineated.

## Available Reports

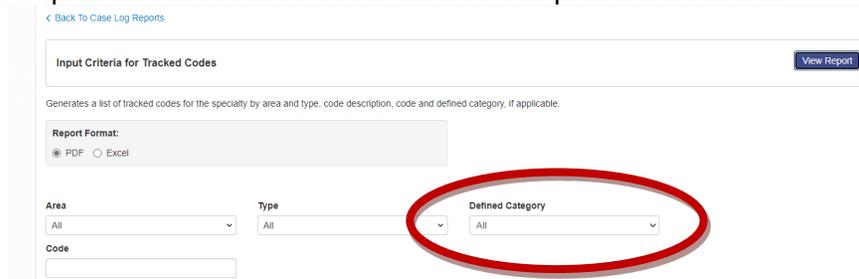
<i>Experience by Role</i>	This report lists all procedures, including those that do not count toward the required minimum numbers, the number of each performed by the fellow in each role, as well as the total number for each procedure.
<i>Experience by Year</i>	This report tracks the same information as the Experience by Role report and generates a summary of each fellow's experience by year in the program.
<i>Log Activity Report</i>	This report allows program directors to note the number of cases or procedures logged by fellows and the date and time that cases or updates were entered. This report is a quick way to keep track of how frequently fellows are entering their cases. For example, if the program has a requirement that fellows must enter cases weekly, running this report on a weekly basis is an easy way to identify fellows who are not meeting these requirements.
<i>Case Brief Report</i>	This is a brief report that lists the procedure date, case identifying number, CPT code, institution, resident role, attending faculty member, and description for each case for the selected fellow.
<i>Case Detail Report</i>	All information for each case entered into the Case Log System is displayed in this report, making it most useful for getting an in-depth view of a fellow's experience during a defined period. For example, this report could be generated for each fellow for the preceding three-month period and used as part of the quarterly evaluation meeting with the program director or designated faculty mentor. The use of filters can provide additional insight into the fellow's activities.
<i>Code Summary Report</i>	This report provides the number of times each procedure or CPT code is entered into the Case Log System by the program's fellows. Filtering by specific CPT code, attending, institution, and/or setting can provide information on clinical activity that is useful to make targeted changes in rotation schedules, curriculum, faculty assignments, etc. This report can also be especially helpful in monitoring the procedures that do not count toward minimums. Choosing non-tracked codes on the Area drop-down field will show the procedures that have been entered and will not count toward minimum requirements. Review of this report can determine if cases are being correctly entered.
<i>Tracked Codes Report</i>	This report provides a summary and description of all cases defined by the specialty that can be entered into the ACGME-I Case Log System. This report is organized by CPT codes; even if CPT codes are not used in your system, the report is useful to get a comprehensive listing of all procedures that are available to be tracked and which procedures count as complex cases. See additional directions for using this report below.
<i>Pediatric Surgery Defined Category and Minimums Report</i>	This report tracks resident progress toward achieving minimum number requirements and identifies the fellow role and if the case is a primary or secondary procedure. A separate report is generated for each fellow. For fellows in the final year of the program, the report color codes the minimum requirements met and not met.

# Using the Tracked Codes Report

1. Access the Case Log reports from the Case Logs drop-down menu in ADS.



2. Access the Tracked Codes Report and chose a defined category from the drop-down menu to view the report. If 'All categories' is selected, both procedures that are considered complex and those are not considered complex will be listed.



3. Those procedures with a category indicated in the second column ("Def Cat") are complex procedures that will count toward minimum requirements in the category indicated. If that second column is blank, the procedure does not count toward minimum case requirements.

Area: Abdomen/GI		Type: Cholecystectomy
Code	Def Cat	Description
47562		Laparoscopy, surgical; cholecystectomy
47563		Laparoscopy, surgical; cholecystectomy with cholangiography
47600		Cholecystectomy;
47605		Cholecystectomy; with cholangiography

Area: Abdomen/GI		Type: Choledochal cyst/biliary atresia
Code	Def Cat	Description
47700	Abdomen/GI	Exploration for congenital atresia of bile ducts, without repair, with or without liver biopsy, with or without cholangiography
47701	Abdomen/GI	Portoenterostomy (eg, Kasai procedure)
47715	Abdomen/GI	Excision of choledochal cyst
47780	Abdomen/GI	Anastomosis, Roux-en-Y, of extrahepatic biliary ducts and gastrointestinal tract
47785	Abdomen/GI	Anastomosis, Roux-en-Y, of intrahepatic biliary ducts and gastrointestinal tract

These do not count as complex cases

These do count as complex cases and toward minimum case requirements

For technical support with ADS or the Case Log System, email [ads@acgme.org](mailto:ads@acgme.org).