**Continued Accreditation Application: Occupational Medicine**
**(Family Medicine and Internal Medicine)**

401 North Michigan Avenue · Chicago, Illinois 60611 · United States · +1.312.755.7042

www.acgme-i.org

**Submission for Continued Accreditation:** This Advanced Specialty Application is for programs applying for **Continued Accreditation ONLY** and is used in conjunction with the Accreditation Data System (ADS).

All sections of the form applicable to the program must be completed for it to be accepted for review. The information provided should describe the existing program. For items that do not apply, indicate “N/A” in the space provided. Where patient numbers are requested, provide exact numbers as requested and indicate the exact dates for the data entered. If any requested information is unavailable, an explanation must be given, and it should also be indicated as unavailable in the appropriate place on the form. Once the form is complete, number the pages sequentially in the bottom center.

The program director is responsible for the accuracy of the information supplied in this form and must sign it. It must also be signed by the designated institutional official (DIO) of the Sponsoring Institution, who will submit the application electronically in ADS.

Review the International Foundational Program Requirements for Graduate Medical Education and Advanced Specialty Program Requirements for Graduate Medical Education in Occupational Medicine. The International Foundational, Advanced Specialty, and Institutional Requirements may be downloaded from the ACGME International website: [www.acgme-i.org](http://www.acgme-i.org/).

Email questions regarding the form’s content to acgme-i@acgme-i.org.

Email questions regarding ADS to ADS@acgme.org (type the program number in the subject line).

**Continued Accreditation Application: Occupational Medicine**

**(Family Medicine and Internal Medicine)**

401 North Michigan Avenue · Chicago, Illinois 60611 · United States · +1.312.755.7042

www.acgme-i.org

|  |
| --- |
| Program Name:Click here to enter text. |

**Table of Contents**

When the forms are completed, **number each page sequentially in the bottom center**. Report this pagination in the Table of Contents and submit this cover page with the completed application.

|  |  |
| --- | --- |
| **Advanced Specialty Continued Application**    | **Page(s)**  |
| **Int. Introduction**   | # |
| Duration of Education    |  # |
| **I. Institution**   | # |
| I.A. Sponsoring Institution    | # |
| I.B. Participating Sites    | NA |
| **II. Program Personnel and Resources**   | # |
| II.A. Program Director    | NA |
| II.B. Faculty    | NA |
| II.C. Other Program Personnel    | NA  |
| II.D. Resources    | # |
| **III. Fellow Appointment**   | # |
| III.A. Eligibility Criteria    | # |
| III.B. Number of Fellows    | NA |
| **IV. Specialty-Specific Educational Program**   | # |
| IV.A. ACGME-I Competencies   | # |
| IV.B. Regularly Scheduled Educational Activities   | # |
| IV.C. Clinical Experiences    | # |
| IV.D. Scholarly Activity   | NA |
| **V. Evaluation**   | NA |
| **VI. The Learning and Working Environment**   | NA |
| Appendix A. Formal Didactic Sessions by Academic Year    | # |

**Continued Accreditation Application: Occupational Medicine**

**(Family Medicine and Internal Medicine)**

401 North Michigan Avenue · Chicago, Illinois 60611 · United States · +1.312.755.7042 www.acgme-i.org

**Introduction**

**Duration and Scope of Education**

|  |
| --- |
| * + - 1. What is the length, in months, of the educational program?

Choose an item. |

**Institutions**

**Sponsoring Institutions**

1. With which ACGME-I-accredited residency program is the fellowship affiliated?

Family medicine [ ]

Internal medicine [ ]

Explain if neither of the above residency programs is checked. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Resources**

1. What is the Master’s degree that is required? Including the name of the degree, the university that grants the degree, required courses, and how fellows’ schedules are planned to enable them to complete the degree requirements. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How does the program ensure that tuition and other financial support are provided to allow fellows to complete the Master’s degree described in Question 1? (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

1. How does the program ensure that education takes place in settings where fellows manage clinical, scientific, social, legal, and administrative issues from the perspective of workers, employers, and regulatory or legal authorities? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Fellow Appointment**

**Eligibility Criteria**

1. How does the program ensure that, prior to appointment, fellows have completed an ACGME-I-accredited family medicine or internal medicine program or another family medicine or internal medicine program acceptable to the Sponsoring Institution’s Graduate Medical Education Committee? (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Specialty-Specific Educational Program**

**ACGME-I Competencies**

**Professionalism**

1. How do graduating fellows demonstrate a commitment to fulfilling their professional responsibilities and adhering to ethical principles?

Describe how this is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate the ability to:
2. practice occupational medicine from an ethical base that promotes the health and welfare of the individual worker in the context of the workplace environment and public health and public safety; and,
3. apply an ethical approach to workers’ rights and privacy in the context of overriding public health and safety?

Provide examples of how each of these is assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Patient Care and Procedural Skills**

1. How do graduating fellows demonstrate competence in the ability to provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and the promotion of health?

Describe how competence is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in the following?
2. Assessing and responding to individual and population risks for common occupational and environmental disorders
3. Conducting research for innovative solutions to occupational and environmental health problems
4. Diagnosing and investigating occupational and environmental health problems and hazards in the community
5. Informing and educating populations about occupational and environmental health risks

Provide examples of how competence is assessed in three of the four areas listed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in planning and evaluating the medical portion of emergency preparedness programs and training exercises? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in providing clinical preventive medicine services within the context of the workplace, including the ability to:
	* + - 1. apply primary, secondary and tertiary preventive approaches to individual and population-based disease prevention and employee health promotion; and,
				2. evaluate the effectiveness of clinical preventive services in the workplace at both the individual and population level?

Provide examples of how competence will be assessed in both listed areas. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in applying the principles of ergonomics and toxicology in a real or simulated workplace to reduce or prevent injury to workers? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in conducting a thorough musculoskeletal examination? (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in the following?
2. Assembling and working with a team to evaluate and identify workplace causes of injury and illness
3. Conducting a real or simulated workplace walk-through to identify and mitigate hazards, and relaying this information to worksite administration
4. Developing plans in response to sentinel occupational and environmental health events

Provide examples of how competence is assessed in two of the three areas listed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate competence in managing the health status of individuals employed in diverse work settings, including:
2. preventing, mitigating, and managing medical problems of workers; and,
3. using appropriate techniques to assess safe and unsafe work practices?

Provide examples of how competence is assessed in both listed areas. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Medical Knowledge**

1. How do graduating fellows demonstrate knowledge of established and evolving biomedical, clinical, epidemiological, and social-behavioral sciences, as well as the application of this knowledge to patient care?

Describe how knowledge is evaluated. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate knowledge of the scientific method of problem solving and evidence-based decision making?

Describe how knowledge is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate knowledge of the following?
2. Occupational epidemiology
3. Occupational hygiene, safety, and ergonomics
4. Occupational epidemiology
5. Risk hazard control and communication
6. Toxicology

Provide examples of how knowledge is assessed in each of the areas listed. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

**Practice-based Learning and Improvement**

* + - 1. How do graduating fellows demonstrate the ability to investigate and evaluate their care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and lifelong learning? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. How do graduating fellows demonstrate the ability to use information technology for reference retrieval, statistical analysis, graphic display, data base management, and communication? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. How do graduating fellows demonstrate the ability to design an epidemiological study using epidemiologic principles and biostatistical methods, including the ability to:
1. characterize the heath of a community;
2. conduct a virtual or actual outbreak or cluster investigation;
3. evaluate a surveillance system and interpret, monitor, and act on surveillance data for identification and prevention of disease and injury in workplaces and populations;
4. select and conduct appropriate statistical analysis; and,
5. translate epidemiologic findings into a recommendation for a specific intervention?

Describe how this is evaluated. (Limit 400 words)

|  |
| --- |
| Click here to enter text. |

**Interpersonal and Communication Skills**

1. How do graduating fellows demonstrate interpersonal and communication skills that result in the effective exchange of information and collaboration with patients, their families, and other health professionals?

Describe how this is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate the ability to advise employers concerning summary results or trends in disability, disease, injuries, or risk that may have public health significance?

Describe how this is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate the ability to report outcome findings of clinical significance from workplace investigations or surveillance systems to affected workers?

Describe how this is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Systems-based Practice**

1. How do graduating fellows demonstrate an awareness of and responsiveness to the larger context and system of health care, as well as the ability to call effectively on other resources in the system to provide optimal health care?

Describe how this is evaluated. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate the ability to:
	1. engage with community partnerships to identify and solve health problems for workers;
	2. conduct program and needs assessments, and prioritize activities using objective, measureable criteria, including epidemiologic impact and cost-effectiveness;
	3. identify and review laws and regulations relevant to occupational medicine and worker health and safety; and,
	4. identify organizational decision-making structures, stakeholder, styles, and processes?

Provide an example of how each of these is assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. How do graduating fellows demonstrate skill in management and administration within an occupational medicine setting, including the ability to:
2. Apply and use management information systems;
3. assess data and formulate policy for a given health issue;
4. assess the human and financial resources for the operation of a program or project;
5. participate in the evaluation of applicants and the performance of staff members; and,
6. plan, manage, and evaluate health services to improve the health of workers using quality improvement and assurance systems?

Describe how each of these is assessed. (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

**Regularly Scheduled Educational Activities**

1. Complete Appendix A., Formal Didactic Sessions by Academic Year, and attach to submission.
2. How does the program ensure that all fellows complete a Master’s degree prior to completion of the program? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

1. Do all fellows complete the following graduate-level courses?
2. Behavioral aspects of health [ ] YES [ ] NO
3. Biostatistics [ ] YES [ ] NO
4. Environmental health [ ] YES [ ] NO
5. Epidemiology [ ] YES [ ] NO
6. Health services management and administration [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

1. How does the program ensure that didactic conferences occur throughout the program and are structured to facilitate faculty member and fellow interaction? (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Clinical Experiences**

* + - 1. How does the program ensure fellows have a minimum of eight months of direct patient care experience in an occupational setting, distributed throughout the duration of the program? (Limit 300 words)

|  |
| --- |
| Click here to enter text. |

* + - 1. Do all fellows have clinical experiences in the following?
1. Clinical occupational and environmental medicine [ ] YES [ ] NO
2. Disaster preparedness and emergency management [ ] YES [ ] NO
3. Environmental health [ ] YES [ ] NO
4. Hazard recognition, evaluation, and control [ ] YES [ ] NO
5. Occupational and environmental medicine-related laws and regulations [ ] YES [ ] NO
6. Occupational and environmental medicine-related management and administration [ ] YES [ ] NO
7. Public health, surveillance, and disease prevention [ ] YES [ ] NO
8. Toxicology [ ] YES [ ] NO
9. Work fitness and disability integration [ ] YES [ ] NO
10. Worker health and productivity [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

1. Do all fellows participate in emergency preparedness programs in at least one workplace setting?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

|  |
| --- |
| Click here to enter text. |

**Appendix A. Formal Didactic Sessions by Academic Year**

For each year of the fellowship, attach (Label: Appendix A.) a list of all scheduled didactic courses (including discussion groups, seminars and conferences, grand rounds, basic science, skills labs, and journal club) at all participating sites to which fellows rotate, using the format below. If attended by fellows from multiple years, list in each year but provide a full description *only the first time a site is listed*.

Number sessions **consecutively** from the first year through the final year so that the scheduled didactic sessions can be easily referenced throughout the application. **Be brief and use the outline that follows**.

Year in the Program:

Number:                Title:

a) Type of Format (e.g., seminar, conference, discussion groups)

b) Required or elective

c) Brief description (three or four sentences)

d) Frequency, length of session, and total number of sessions

**Example:**

|  |
| --- |
| Y-101. Introduction to Occupational Medicinea) Seminarb) Required Y-1c) Survey of contemporary methods and styles of occupational medicine, including approaches to clinical work with minority populationsd) Weekly, for 8 sessions02. Departmental Grand Roundsa) Discussion groupsb) Required, Y-1, Y-2, Y-3; Elective Y-4c) Clinical case presentations, sponsored by each departmental division, followed by discussion and review of contemporary state of knowledge; format includes fellow presentations and discussions with additional faculty discussant.d) Twice monthly, 24 sessions |

If fellow attendance is monitored, explain how this is accomplished and how feedback is given regarding non-attendance. (Limit 250 words)

|  |
| --- |
| Click here to enter text. |